

Change of membership details

Please select which scheme(s) you are a member of and enter your member number(s):

<input type="checkbox"/> Accumulation Scheme member no.	<input type="checkbox"/> Retirement Scheme member no.	<input type="checkbox"/> Account-Based Pension Plan member no.	<input type="checkbox"/> Defined Benefit Scheme member no.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Use this form if you are an LGS member and wish to update your membership details.

Please use a black pen and CAPITAL letters or type directly into this form online, print it and send it to us. Use (x) to mark boxes.

Before completing this form, please ensure you read the relevant Product Disclosure Statement (PDS) available at lgsuper.com.au/PDS

Remember, for changes that don't require certified documentation, you can update your details through Member Online. It's quick and easy to register. Simply go to lgsuper.com.au, click on the Member Online button and follow the prompts.

If you've changed your name, you'll need to supply certified ID in your current name and a certified copy of one of the following documents that supports your name change:

- Marriage certificate
- Deed poll
- Change of name certificate from Births, Deaths and Marriages Registration Office.

Certified copy
A certified copy is a photocopy of the original document that has been sighted and signed by an authorised person as a true representative of the original.

I. Your existing details

Date of birth Title

Given name/s

Family name

Email address

Phone (home) Phone (work)

Phone (mob)

Postal address

No./Street

Suburb/Town State/Territory Postcode

Residential address select if same as postal address above

No./Street

Suburb/Town State/Territory Postcode

2. Your new details

Change of name New title/given name/s

New family name

Change of postal address, phone numbers, email address

No./Street

Suburb/Town State/Territory Postcode

Email address

Phone (home) Phone (work)

Phone (mob)

Change of residential address (if different from postal address)

No./Street

Suburb/Town State/Territory Postcode

You MUST provide a **certified** copy of ONE (1) of the following:

- birth certificate
- current driver's licence
- current passport
- certificate of Australian citizenship (if it contains your date of birth).

LGS is authorised to collect your tax file number (TFN) under the *Superannuation Industry (Supervision) Act 1993*. We will treat it as confidential and only use it for lawful purposes. This includes disclosing it to another super fund when we're arranging a transfer of funds for you.

You are not obliged to disclose your TFN, but there may be implications if you don't.

Without it, your contributions may be taxed at a higher rate and LGS cannot accept after-tax contributions from you.

Change of recorded birth date

Correct date of birth

/ /

3. Your tax file number (TFN)

My TFN is:

If you do not provide your TFN:

- your contributions may be taxed at the highest rate plus Medicare levy
- you will not be able to make personal contributions to your super fund
- we may not be able to receive contributions from you or your employer
- it may be more difficult for you to monitor your account or to locate it if you lose track of it.

4. Authorisation to provide information to employer

I agree to my updated information and certified documentation being supplied to my employer.

Sections 5 – 6 are for pension members only

5. Your new bank account details

Enter details of the bank account into which you would like your LGS Account-Based Pension to be paid. This account must be held in your name.

Please also attach a copy of your bank statement (issued within the last three months) for this account which states your name, BSB and account number.

We only need to see your name, the BSB and account number. You can blank out amounts or transactions you don't want us to see.

Please change my bank account details as soon as possible OR effective from / /

Name of financial institution

Account name

Branch (BSB) no. -

Account no.

NOTE: The account must be in your name or a joint account of which you are one of the account holders.

ONLY complete this section if you are a member of the **LGS Account-Based Pension Plan**.

NOTE: Requests to change your pension payments must be received at least five (5) business days before the due date of your next payment or your request may not be processed in time for that payment.

NOTE: We will continue to withhold this additional amount of tax and send it to the Australian Taxation Office on your behalf until you either ask us in writing to stop this deduction or when you turn 60 years of age.

6. Your new pension payment details

Please commence my pension account

As soon as possible OR commencement date

Payment frequency

Twice-monthly Monthly Quarterly Half-yearly
 Yearly With first payment to commence in month of

Amount required each pension payment

Minimum pension income
 Specific pension income (per pension payment) \$
 Maximum pension income (*only relevant to Transition to Retirement Pensions*)

If 'Maximum pension income' selected

Pro-rata of annual pension over the remainder of the financial year (reduced)
 Full annual pension to be paid in the remaining months (not reduced)

7. Withholding tax (optional)

Please withhold additional tax of \$
per month quarter half-year year

8. Your declaration

By signing this form I am making the following statements:

- I have read the relevant PDS.
- I declare the information provided is true and correct.
- I have read the Privacy Collection Statement and understand how LGS will use the personal information provided on this form.

Signed

Date

Please return your completed form to:

Mail: Local Government Super
PO Box N835
Grosvenor Place NSW 1220

Please mail original documents as they are required for proof of identity.
DO NOT EMAIL.

Privacy Collection Statement

The information provided on this form is collected by LGSS Pty Limited (ABN 68 078 003 497) as Trustee for Local Government Super (ABN 28 901 371 321) for the purposes of administering accounts and providing services to you associated with fund membership. If you do not provide the requested information, LGS may not be able to perform these services. Your personal information may be shared with our administrator, other superannuation trustees and other services providers, in order to be able to provide our services to you. We may provide information to government, regulatory or other bodies if required by law. For further information about how we manage and protect personal information, please refer to our privacy policy available at lgsuper.com.au/privacy-policy or by calling us on 1300 LGSUPER (1300 547 873). It sets out how we use the information we hold about you, how you can access and correct the information, how you may complain about a breach of privacy and our process for resolving privacy related enquiries and complaints.

Issued by LGSS Pty Limited (ABN 68 078 003 497) (AFSL 383558), as Trustee for Local Government Super (ABN 28 901 371 321).

Enquiries: Phone: 1300 LGSUPER (1300 547 873), 8.30am–5.00pm, Monday to Friday Web: lgsuper.com.au